



October 25, 2010

To: All Saskatchewan Land Surveyors In Training

From: A. C. Shiels, Executive Director and Registrar

Re: Form >P= Completion

Under Article XI, Subsection 5(3) of the *Bylaws of the Saskatchewan Land Surveyors Association*, the practical experience of a Land Surveyor in Training is to be reported following the format of Form >P=. Attached for your reference is an example of how the practical experience should be listed on the form. In particular, Council will be considering the variety of experience gained as well as the number of days which involve legal surveys.

In preparing your report, please adhere to the following guidelines:

1. The reference to “.. **field experience in Saskatchewan** ..” in Article XI, Subsection 5(3) means field experience working within the township system and does not include work within Canada Lands such as Indian reserves and national parks.
2. With regard to the requirement for one year of **practical** experience, >one year= is deemed to consist of one **calendar** year. However, when calculating **field** experience, >nine months= is deemed to consist of 165 days.
3. With regard to field experience, ‘one day’ is deemed to be eight hours. Significant amounts of time spent travelling to and from a project should not be included. However, where more than eight hours are worked in one day, the additional hours may be accumulated as credit. For example, four ten-hour days may be counted as five days of field experience.
4. At least two thirds of the practical field experience must involve **legal** surveys. However, even then, Council may reject some portion of the experience if it lacks variety. Every effort should be made to acquire experience in various types of legal surveys.

5. Legal surveys include:
 - Subdivision Surveys
 - Grid Road Surveys
 - Real Property Reports
 - Monument Restoration / Reestablishment
 - Utility & Pipeline Right-of-Way Surveys
 - Resource (Oil, Gas, Mineral etc) Lease Surveys
 - Any other type of survey that would be included under the definition of “Practice of Professional Land Surveying” in the *Land Surveyors and Professional Surveyors Act*.
6. A detailed diary shall be kept and made available on request by Council and during the Oral Examination.
7. Your form P submission should follow the format of the following model.

For further information, please call the SLSA office at (306) 352 8999

A. Carl Shiels, M. Sc., P. Eng.
Executive Director and Registrar

FORM "P"
LAND SURVEYOR IN TRAINING PRACTICAL EXPERIENCE REPORT

I, **John Doe**, of the **City of Estevan** in the Province of **Saskatchewan**, having served my period of Practical Experience do hereby state and say that for the period from the **1st** day of **March, 2008** to the **31st** day of **December, 2010** I was under the supervision of **David Smith, SLS** of the **City of Estevan**, in the Province of **Saskatchewan** and was employed on the following projects:

Legal Surveys

<u>Type of Survey</u>	<u>Period</u>	<u>Time</u>
<u>1. Subdivision Surveys</u>		
- Estevan	March 10 - 12	3 days
- R.M. of Ogema	June 1 - 3	3 days
- Alameda	July 13 - 18	4 days
- Estevan	September 2 - 3	2 days
- Lampman	October 7 - 8	<u>2 days</u>
		14 days
<u>2. Grid Road Surveys</u>		
- R. M. of Rock Glen	March 6 - 15	7 days
- R. M. of Bromhead	June 5 - 13	4 days
- R. M. of Gainsborough	August 1	<u>1 day</u>
		12 days
<u>3. RPR Surveys</u>		
- Estevan	March 1, March 4, June 10, July 17, August 26	5 days
- Bienfait	November 25	<u>1 day</u>
		6 days
<u>4. Oil Well Rights of Way</u>		
- Alameda	August 5 - 9	<u>6 days</u>
		6 days
<u>5. Sask Tel Rights of Way</u>		
- Stoughton	November 4 - 7	<u>5 days</u>
		5 days
<u>6. Restoration/Re-establishment</u>		
- R. M. of Alameda	October 21 - 25	4 days
- City of Estevan	December 9	<u>1 day</u>
		5 days

Non-legal Surveys

<u>Type of Survey</u>	<u>Period</u>	<u>Time</u>
<u>7. Engineering/Control Surveys</u>		
- Estevan	June 1, June 14, June 19	3 days
- Alameda	August 6 - 9	<u>4 days</u>
		7 days
<u>8. Oil Well Staking</u>		
- Alameda	July 19 - 31	<u>15 days</u>
		15 days
		<hr/>
	Total	70 days
	Total Legal *	48 days

THIS statement is a true account of My Practical Experience for the aforementioned time period.

Signed this **29th** day of **January, 2011**

Sworn before me at The _____ of _____ in The Province of _____ this _____ day of _____, _____

A Commissioner for Oaths in and for The Province of _____

My appointment expires: _____

Land Surveyor in Training

I have examined this Practical Experience report and find it to be to The best of my knowledge and belief a true account of his/her Practical Experience.

Signed this _____ day of _____, _____

Sworn before me at The _____ of _____ in The Province of _____ this _____ day of _____, _____

A Commissioner for Oaths in and for The Province of _____

My appointment expires: _____

Supervisor
(this shall also state position S.L.S. etc.)

Received and approved by The Council of The Saskatchewan Land Surveyors' Association.

President

SEAL

Executive Director

Date